

# **Application for Rental of the Gardens behind The Oldest House Museum, 322 Duval Street, Key West, Florida**

Please complete this application form and mail to Old Island Restoration Foundation, P.O. Box 689, Key West, FL 33041. If the property is available on the day of your planned event, you will receive a price quote and a contract in the mail. If it is not available on that date, we will let you know. If you have any questions, please call (305) 294-9501.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Tel. no(s): \_\_\_\_\_

E-mail address: \_\_\_\_\_

Type of Event (wedding ceremony, sit down dinner, stand-up reception, etc.):

\_\_\_\_\_  
\_\_\_\_\_

Expected number of guests: \_\_\_\_\_

Have you selected a caterer? If so, which one?: \_\_\_\_\_

\_\_\_\_\_

Do you require a tent?: \_\_\_\_\_

Will you have a live band? A DJ?: \_\_\_\_\_

Do you require a dance floor?: \_\_\_\_\_

During what time period will you require use of the property on the day of the event?  
Will you be able to vacate the property, including cleanup, by 11 p.m.?: \_\_\_\_\_

Do you wish to have the museum open for your guests during the event?: \_\_\_\_\_

Will you require reserved parking on the street the day of the event? If so, how many  
spaces, and for which hours?: \_\_\_\_\_

Any other special requirements? Please specify:

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Thank you.